

# MEETING MINUTES

## ALLENSPARK WATER & SANITATION DISTRICT

### Regular Board Meeting

### Community Room of Allenspark Fire Station

July 9, 2024, 6:30 PM

*Mission: To serve our customers with clean, safe, reliable water, in a fiscally and environmentally responsible manner.*

**Board Members in attendance:** President Ron Holan, Vice President Rick Sullivan, Secretary/Treasurer Susan Lewkow, Mike Bushue, and Robbie Vinson

**Board Members Not in attendance:** NONE

**Department Personnel:** Superintendent Barry Mauerman, Operators Adam Hans and Trey Barresi, and Executive Secretary Jen Cook

**Meeting Attendees:** NONE

**CALL TO ORDER:** The meeting was called to order at 6:36 PM.

A MOTION to approve the June Minutes was made by Rick. Susan seconded and the motion was approved by unanimous vote.

A motion to approve the June Financials was postponed until the next meeting. Due to the often-short window of time between the end of the prior month and the next board meeting, we will wait to approve until the following meeting, to allow adequate time for all bills, receipts and statements to come in. The board will review preliminary financial statements covering all known activity in the prior month to ensure they are upholding their fiduciary responsibilities.

#### 1) Operations Update

- a. Leak Status
  - i. Leak Resolution / Findings – Barry brought broken, damaged, and corroded pieces of pipe to show the Board what was found while excavating for the leak. They were replaced with poly pipe, so galvanic reactions or corrosion shouldn't be a problem at that spot moving forward.

#### 2) Sanitary Survey Responses

- a. Prefiltering Redesign – Barry responded to the CDPHE, explaining the situation, what was tried, what we are planning, and the timeline to do so. Assuming they approve, we should have until November to initiate the Corrective Action Plan we proposed, and then a year to complete it.

- b. Discharge Permit – Barry has been trying to have a conversation with the woman who handles permitting, but is having a hard time connecting.
- 3) **Meter Reading System** – We have a meeting scheduled with Master Meter this week to see what they might propose.
- a. We'd planned to transition to the new meter system sometime this year, but now it won't be until at least 2025. We will also likely replace the entire meter instead of just the meter heads.
  - b. Any new system will be two to three times more expensive than the one we were looking at. We should plan to apply for grant funding to cover the costs of the system, as well as plumbing, excavating, and installation. Estimated price is over \$100k.
- 4) **MMWS Upper Loop Upgrade Project Update** – The pipe connection with AWS D will be part of the overall project, although we won't need to look seriously at our portion of the connection until 2026 or 2027.
- 5) **Infrastructure Grant Discussion** – Once we have our Commercial and Government Entity (CAGE) number, we are pre-approved to receive federal grant money, and can start to apply for funding. Ron wants to get grant applications in by the end of the year.

## OTHER BUSINESS

### Maintenance & Testing Schedule

A MOTION to adjourn the meeting was made by Rick. Susan seconded and the meeting adjourned at 7:50 P.M.

Respectfully submitted,

Jennifer Cook